

RESIDENTIAL LIFE

RL – 1A: Install New Sidewalks

Project Manager: Janeck

Status: *ongoing*. Approximately 1,600 linear feet of sidewalk, traffic signal modifications, and other associated intersection improvements at the corner of Milwaukee Avenue and Wolf Road (as well as a stretch of walk on Northgate Parkway) have been installed. Milwaukee Avenue sidewalk designs have been completed and re-sent to IDOT for further approvals. Once IDOT provides approval, the Village will re-send to NWMC for funding through STP. Design for sidewalk connecting Northgate Crossings apartment complex to Dundee Road have been completed, and Village staff is currently reviewing pedestrian requirements for the Northgate Parkway bridge which links the new pathway over Buffalo Creek.

RL – 1B: Pedestrian and Bikeway Signage Plan

Project Manager: Jennings

Status: *ongoing*. The effort to improve bikeway signage focused on identification of the Des Plaines River Trail. The Forest Preserve District declined the Village's request related to the project, and indicated that it was pursuing a signage program of its own. Staff has redirected its effort to focus on the segment of the Prospect Heights bike path that runs in the ComEd right-of-way from Camp McDonald north, and then west toward Elmhurst Road. Staff has identified several destinations that are appropriate for wayfinding signage, and will also be directing path users to connecting routes nearby.

RL – 2A: Village Neighborhoods Map

Project Manager: Jennings

Status: *ongoing*. In conjunction with item RL-2B below, staff, with the assistance of the Plan Commission, has made progress on creating a neighborhood map. The plan for seeking public comments was discussed with the Plan Commission and Village Board at the joint meeting on May 23rd. Public comment will be solicited through posters in several public buildings and through the Village website.

RL – 2B: Neighborhood Identification Signs Plan

Project Manager: Janeck

Status: *ongoing*. Options for neighborhood identification signs were preliminarily presented to the Village President and Board of Trustees at its January 4, 2016 regular meeting with a follow-up discussion at the joint meeting with the Plan Commission on May 23rd. Based on the feedback provided, Staff has prepared several design options for discussion with the Plan Commission. This project runs in conjunction with RL-2A above, and as the neighborhood map is finalized, the identification signage plan will be developed with all appropriate input and approvals.

RL – 3A: Foster Working Partnership with School Officials

Project Manager: Sfondilis

Status: *ongoing*. The Village President and Village Manager continue to meet their school district counterparts to discuss current and future projects, as well as overall cooperation for community improvement. Additional meetings are scheduled on an ongoing basis.

RL – 3B: Regular Mtgs between Village and School Administrators

Project Manager: Sfondilis

Status: *ongoing*. Quarterly meetings continue between the head administrators of each taxing body. The ongoing purpose remains building and sustaining productive relationships.

FINANCIAL STRENGTH

FS – 1: Multi-year Property Tax Plan

Project Manager: Mondschain

Status: on hold. The 2015 tax levy was presented to the Village President and Board of Trustees and approved in December. The approved levy reflected the Village's concerns about the need to balance the budget after several years of approving deficit budgets. As of now, the state has not approved a budget, so we do not know whether or not a property tax freeze will occur. Any long-term tax levy planning is on hold until it is known whether or not a freeze is likely to be approved.

FS – 2: Service/Needs-Based Staffing Model for Departments

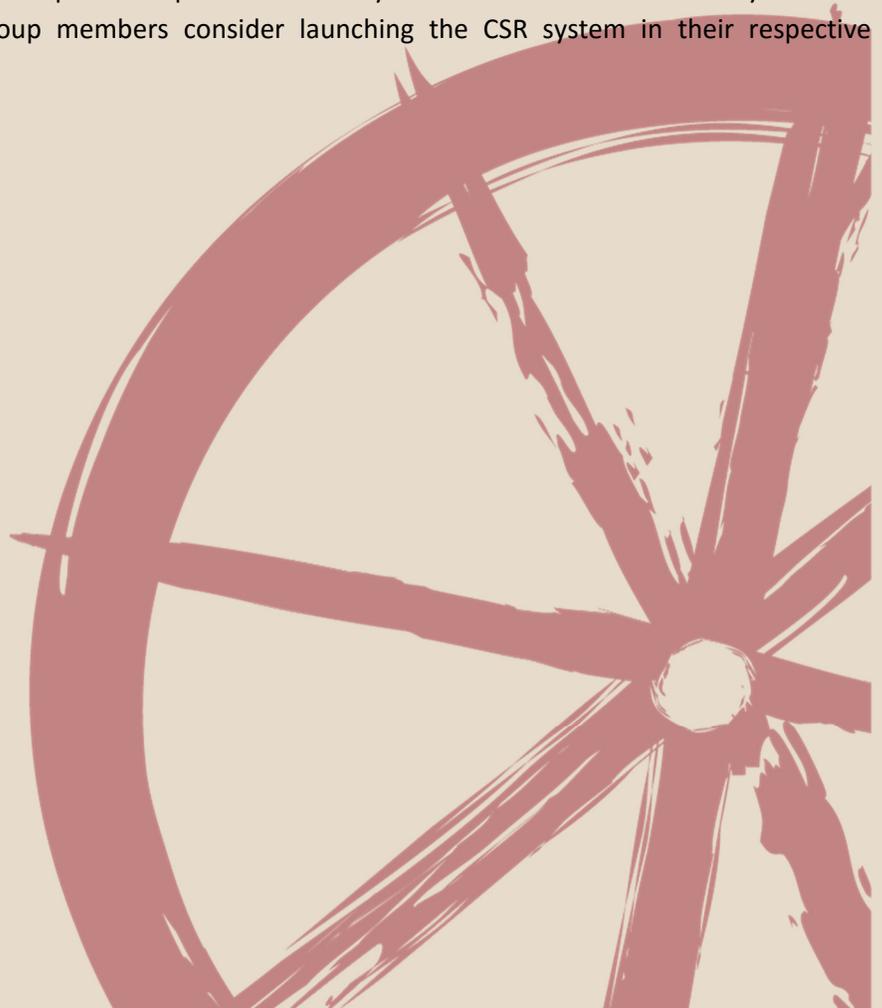
Project Manager: Crotty

Status: ongoing. Although this objective has been on-hold based on uncertainty with respect to the State of Illinois budget deliberations, staff has, nevertheless, actively adopted a practice of careful analysis each time that a position vacancy occurs to determine whether there are better ways to provide for professional, efficient and cost-effective service delivery. This analysis has led to or is leading to changes in several departments.

FS – 3: Alternate Revenue Source / Cost-Sharing Opportunities

Project Manager: Sfondilis

Status: ongoing. The Citizen Service Request (CSR) Study Group through the Village's GIS provider, Municipal GIS Partners, has chosen Accela/PublicStuff software as the choice for its municipal members for a CSR system. In addition, Accela/PublicStuff provided exclusive pricing for municipal members. The group recently finalized a standard request list and presented the list to Accela/PublicStuff to incorporate as part of the CSR system. Demonstrations of the system and implementation meetings are ongoing as group members consider launching the CSR system in their respective municipalities.



ECONOMIC DEVELOPMENT

ED – 1A: Wheeling Town Center Review and Approval

Project Manager: Jennings

Status: ongoing. The preliminary PUD plan for the Wheeling Town Center was approved on February 1, 2016. Since that time, the developer has been working to secure easements with the Wheeling Park District that would facilitate the construction of the project as shown in the preliminary PUD plans. The Park District Board approved the necessary easement requests on June 21. The developer has forwarded the engineering plans to MWRD in order to obtain approvals that could potentially allow for certain site preparation work prior to commencing closing. The developer is also working to comply with the requirements of the financing program for the residential building. The Village and the developer are anticipating that WestShore Pipeline Company will select a consultant to complete the engineering plans for the pipeline relocation. The pipeline relocation, which takes four months to design and two months to construct, must be completed by December 2nd per the amended relocation agreement approved on May 2nd.

ED – 1B: Community Blvd Traffic Signal Agreements

Project Manager: Melaniphy

Status: ongoing. The temporary construction easement was finalized with the US Postal Service last summer, and IDOT approved the Community Boulevard signalization improvements as part of their spring of 2016 project letting. The pre-construction meeting for the signalization project was June 17th. The work on the signalization project is expected to start on July 5th. The post office has been notified as per our agreement.

ED – 1C: Market Wheeling Town Center to Promote Leasing

Project Manager: Melaniphy

Status: ongoing. Marketing materials were updated for all the available Village-owned sites and ED staff is updating Costar reports on a quarterly basis. ED Staff attended the ICSC REcon Convention and marketed sites throughout the Village. The Village Economic Development Director is on the ICSC Planning Committee for the ICSC Midwest Ideas Exchange and Alliance Program to be held in March 2017, and the Village will be promoted in all of the marketing materials for that event.

ED – 2A: Marketing Plan for Vacant Village-Owned Sites

Project Manager: Melaniphy

Status: complete. Work has included advertisement in Crain's Chicago Business and Bisnow on-line publications as well as 670 The Score Radio advertising marketing development opportunities in Wheeling generally, as well as specifically at 635-769 S. Milwaukee; serving as a featured speaker at the Mid-America Real Estate Corporation Broker's meeting regarding retail development trends in the Chicago Metropolitan area; speaking at the Realty Club of Chicago regarding retail market trends and promoting Wheeling Town Center; and finalizing the sale of the Village-owned parcel at 300 S. Milwaukee.

ED – 2B: Development Corner on Village Website

Project Manager: Melaniphy

Status: complete. New Development Corner was added to the Village Web-site in January 2015, and ED staff is keeping the site fresh and current.

ED – 3: Secure Tenants for Vacant Retail Space/Sites

Project Manager: Melaniphy

Status: ongoing. Activity is ongoing, with many contacts, advertisements and negotiations having been made and conducted. Richelieu Foods has occupied the 115,000 square foot facility (formerly Hot Mama's Foods). This will bring 125 new jobs to Wheeling. Durable Packaging has purchased the vacant building at 475 Allendale Road to expand their operations. Hamilton Partners has purchased the 800 Northgate Parkway site for a 136,500 square foot spec industrial building.

TRANSPORTATION AND INFRASTRUCTURE

TI – 1A: Village-wide Streetscape Plan

Project Manager: Jennings

Status: *ongoing*. While a comprehensive streetscape plan has not been completed, the Plan Commission and staff have made significant progress towards implementing projects that would be included in such a plan. Staff has completed extensive research on small neighborhood open spaces and presented concepts to the Plan Commission and Village Board. Two larger parcels are being pursued (Valley Stream area and Fox Point) and Staff is developing a plan for pilot location in the right-of-way of Weeping Willow, near the south end of the retention basin between Ridgefield and Willowbrook.

TI – 1B: Evaluation of Façade Improvement Grant Program

Project Manager: Jennings

Status: *complete*. Past projects were compiled and evaluated, and a summary of the program was presented to the Plan Commission. Staff facilitated discussion at the June 11, 2016, Plan Commission meeting where a survey was completed to aid in the evaluation of the effectiveness of the program. The Plan Commission determined that the program is generally effective in improving the aesthetic character of the commercial corridors of the Village, and a memorandum summarizing the Plan Commission review and recommendation was forwarded to the Board.

TI – 2: Lobby for Regional Transportation Initiatives

Project Manager: Sfondilis

Status: *ongoing*. Village President Dean Argiris remains the Chairman of the Northwest Municipal Conference's Transportation Committee. Success for any regional transportation initiative is increased through multi-agency cooperation.

TI – 3A: Reduce Traffic Impact from Rail Service

Project Manager: Sfondilis

Status: *ongoing*. Staff continues to lobby Canadian National (CN) to amend their policies regarding gate times for trains holding at the station. This action creates unnecessary—in staff's opinion—deployment of the gates and perpetuates congestion within the corridor. CN maintains that their risk management protocol cannot and will not allow them to amend their policies. However, although not directly related to the at-grade crossing, the improvements on multiple intersections at Dundee/Community Blvd, Dundee/McHenry, and Dundee/83 is expected to alleviate portions of congestion on Dundee Road.

TI – 3B: Investigate Modifications to Dundee/Northgate

Project Manager: Janeck

Status: *ongoing*. The Village contracted with Baxter and Woodman to design the signalization of the Dundee Road / Community Boulevard intersection and the widening of Dundee Road west of Community Boulevard to Northgate Parkway. Staff is working with the developer of the Town Center on intersection widening and realignment at Dundee Road and Northgate Parkway. Improvements include road widening, possible lane realignment, and adjustment of the turning radius. Staff has drafted a Request for Proposals for a detailed analysis and modeling of the impacts of potential improvements to the intersection. However, IDOT informed the Village that traffic counts and signal optimization would be performed following the completion of the 2016 Dundee Road intersection improvements (Community Boulevard, Wheeling/McHenry, and Elmhurst Road). Staff intends to issue the RFP in the fall so that the study will be conducted after the IDOT signal optimization is complete.

COMMUNITY IMAGE

CI – 1A: Improve Cable TV Channel Appearance/Organization

Project Manager: Ursan

Status: complete. A new and improved visual layout for the bulletin board slideshow was developed, and the system is live.

CI – 1B: Create Online Community Events Calendar Portal

Project Manager: Ursan

Status: ongoing. Staff continues to work on this project, but due to a lack of participation from the other taxing bodies (to date, only the two libraries have expressed interest in participating, and only in a limited capacity at that), the momentum has diminished over the past few months. Attempts will be made to move this project forward in the second half of 2016.

CI – 1C: Research Mobile App for Smartphones/Tablets

Project Manager: Ursan

Status: ongoing. The soon-to-be-released new Village website will have a responsive design allowing for easy access from mobile devices. Staff anticipates that a mobile app may not be necessary if the website can be easily accessed from all computing platforms.

CI – 1D: Investigate Redesign of Website

Project Manager: Ursan

Status: ongoing. The website has been redesigned and is approximately 85% complete. Staff is working with the vendor on the final steps to ensure proper integration throughout the site. The goal is to release the new website design in August of 2016.

CI – 2A: Develop/Implement Social Media Policy

Project Manager: Sfondilis

Status: complete. Policy was implemented in late 2014.

CI – 2B: Create Social Media Accounts for the Village of Wheeling

Project Manager: Ursan

Status: complete. Facebook and Twitter accounts were initiated and launched in late 2014.

CI – 3A: Update Village Slogan

Project Manager: Sfondilis

Status: complete. Community input was sought via the Village website and social media. Over 100 submissions were received, and staff has narrowed its recommendations for the Village President and Board of Trustees to consider at its workshop on June 27, 2016.

CI – 3B: Update Economic Development Marketing Materials

Project Manager: Melaniphy

Status: ongoing. Significant progress continues to be made. Community Map highlighting restaurants, retailers, banks, churches, schools, parks and entertainment attractions is complete. The Wheeling Restaurant and Catering Guide has been updated, and ED staff continues to update Costar reports on a quarterly basis. The Economic Development brochure and the Convention and Visitors Bureau Specialty Tourism Brochure were both posted to the Village website, and both were translated into Korean for the 2015 trip to South Korea.

GOVERNANCE

GV – 1A: Study/Evaluate Current Conditions of Major Funds

Project Manager: Mondschain

Status: *ongoing*. Staff is continuing to monitor actions at the State level regarding its budget. Once those issues have been settled, staff will review the financial condition of the Village's major funds and create a multi-year financial plan for the Village Board's review and approval.

GV – 1B: Short/Long Term Financial Plan/Policy Recommendations

Project Manager: Sfondilis

Status: *on hold*. State-level politics have interfered with planned discussions for long-term tax levy policy planning. Staff is prepared to present options and recommendations once the State passes its fiscal budget and determines what, if anything, will change.

GV – 1C: Foster Culture of Innovation at Department Level

Project Manager: Sfondilis

Status: *ongoing*. In June of 2016, a substantial position review was completed within multiple departments. Taking advantage of vacancies, several changes were made to improve internal process efficiencies, promote succession plans, and strengthen the Village's overall functionality. In addition to the operational enhancements, the Village realized significant financial savings.

GV – 2: Strategic Plan Progress Reporting

Project Manager: Sfondilis

Status: *ongoing*. Internal database is in use to capture milestones, target dates, responsible project managers and ongoing notes and progress. First 6-month report was provided to the Board on June 22, 2015, and the second 6-month report occurred at the February 22, 2016 workshop meeting.

GV – 3A: Engagement and Leadership at NWMC

Project Manager: Sfondilis

Status: *ongoing*. In June of 2016, the Village recommitted its leadership position within the Northwest Municipal Conference. The Village is unique in that it has representatives on every committee of the Conference, including: Attorneys, Fire Core Cost Containment, Upper Des Plaines River & Tributaries, Utilities Regulation, Bicycle and Pedestrian Planning, Finance, Legislative, and Transportation.

GV – 3B: Annual Planning/Discussion Session with Park District

Project Manager: Sfondilis

Status: *ongoing*. The focus of current discussions is the integration of the Senior Center into the Community Recreation Center of the Park District. There has been positive momentum moving this project forward with the subcommittee reaching conceptual consensus for a full integration plan. The group continues to meet on a semi-regular basis, and the next joint meeting is expected to occur in summer of 2016.

GV – 3C: Foster Working Partnership with School Officials

Project Manager: Sfondilis

Status: *ongoing*. Quarterly meetings have begun and are scheduled to continue between the head administrators of each taxing body. The ongoing purpose remains building and sustaining productive relationships.

