



## WHEELING POLICE DEPARTMENT Vacation House Watch

ALL VACATION HOUSE CHECKS ARE: LIMITED TO TWO (2) WEEKS, THREE (3) TIMES A YEAR  
AND SUBJECT TO OFFICER AVAILABILITY

Address: \_\_\_\_\_ Beat: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

House Vacant From: \_\_\_\_\_ To: \_\_\_\_\_

**Lights? Inside:**  Yes  No  On Timer  On Constant

**Outside:**  Yes  No  On Timer  On Constant

**Alarm:**  No  Yes, alarm company telephone #: \_\_\_\_\_

**Cars on Property?**  No  Yes  In Garage  On the Driveway

Make: \_\_\_\_\_ Color: \_\_\_\_\_ Tag #: \_\_\_\_\_

Make: \_\_\_\_\_ Color: \_\_\_\_\_ Tag #: \_\_\_\_\_

**Is a house key with a neighbor or a friend?**  No  Yes

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_

**If we observe anything unusual, whom should we contact?**

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

**Where can you be reached while the house is unoccupied?**

Area code & Telephone #: \_\_\_\_\_

**Are there any pets on the premises?**  No  Yes

Description & Location: \_\_\_\_\_

**Email Address:** \_\_\_\_\_

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THE UNDERSIGNED ACKNOWLEDGES THAT THE WHEELING POLICE DEPARTMENT'S VACATION HOUSE WATCH PROGRAM IS VOLUNTARY AND NOT CONTRACTUAL; THAT PARTICIPATION IN THE PROGRAM DOES NOT ASSURE ANY PARTICULAR LEVEL OF POLICE PROTECTION; THAT SUCH PARTICIPATION DOES NOT CREATE ANY SPECIAL DUTY TOWARD THE UNDERSIGNED ON THE PART OF THE WHEELING POLICE DEPARTMENT, ITS OFFICERS OR AGENTS; AND THAT THE UNDERSIGNED HOLDS THE WHEELING POLICE DEPARTMENT HARMLESS FOR ANY CLAIMS ARISING OUT OF ANY NATURE OCCURRING ON OR ABOUT OUR PROPERTY WHILE WE ARE ON VACATION.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF HOMEOWNER/AGENT

Form can be submitted by the following means: Fax: (847) 520-2024  
Email: PoliceVacationWatch@wheelingil.gov  
For more information, call (847) 459-2632 Mail: Wheeling Police Department  
1 Community Blvd.  
Wheeling, IL 60090



## Vacation Watch

The Wheeling Police Department offers an added sense of security when you go on vacation or out of town. With the Vacation Watch Program, you can leave your residence knowing law enforcement will keep an eye on it for you. You must complete a form downloadable here to request this service.

While you are out of town the Wheeling Police Department will check to assure your residence is secure and that it has not been burglarized. If anything out of the ordinary is found during these checks, the emergency contact for the location of the residence will be contacted. The frequency of these checks will depend upon the call volume. Active calls for service will take precedence.

The Vacation Watch Form is used to notify the Wheeling Police Department of your upcoming vacation or a period of time that you may be out of town.

## Restrictions and Exclusions

- All Vacation/House Watch Services of a residence will be for a minimum of (3) three days and a maximum of fourteen (14) consecutive days.
- All active Real Estate (sale/rental/lease) properties are excluded.
- The residence must be vacated for the duration of leave in order to obtain a house watch. If someone will be staying at the residence, we CANNOT accept your house watch.
- The home owners or designee(s) are responsible for the placing of the home on Vacation/House Watch.
- A residence can be placed on House/Vacation Watch three (3) times a year.
- Twenty Four (24) hour notice should be given prior to requesting Vacation/House Watch.
- The Wheeling Police Department cannot guarantee your residence will be checked at specific times or dates, but every effort will be made to check on your residence as time and workload allow.
- During the time(s) of a Natural Disaster (Hurricane, Flood, Ice Storm, Earthquakes, etc.) all Vacation/House Watch Service may be suspended.

Please download and read this form carefully and be aware that by requesting Vacation/House Watch Services, you will be expressly assuming the risk, legal liability, waiving and releasing all claims for injuries, damages, or loss which you might sustain as a result of your request for Vacation/House Watch Services from the Wheeling Police Department for the subject premises.

This form can be downloaded and *submitted* by the following means:

Fax: (847) 520-2024  
Email: PoliceVacationWatch@wheelingil.gov  
Mail: Wheeling Police Department  
1 Community Blvd.  
Wheeling, IL 60090

All information provided is Completely Confidential. Upon Returning from Vacation, please call (847) 459-2632.

You will be required to sign a Waiver and Release of All Claims as stated here:

On behalf of myself individual, my/our family, and/or my/our family, and/or my/our respective heirs, successors, and assign (hereinafter, "I/we" myself or "me/us"). I/we:

1. Recognize and acknowledge that the Wheeling Police Department cannot and do not guarantee the security of the subject premises.
2. Voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity that I/we may sustain as a result of such Vacation/House Watch Services (hereinafter "such services") and/or my/our request for such services relative to the subject premises.
3. Agree to waive and relinquish all claims I/we may have (or which may accrue to me/us) against the releases as a result of such services and/or my/our request for such services from the Wheeling Police Department.
4. Do hereby fully release and forever discharge all of said releases from any and all claims for injuries damages, or loss that I/we may sustain or which may accrue to me/us arising out of connected with, or in any way associated with such services and/or my/our request for such services.

With the submission of this form, you will affirm that you have read and fully understand the above information, assumptions of risk and waiver and release of all claims.