

MINUTES OF THE JOINT WORKSHOP MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
& THE WHEELING PLAN COMMISSION
PUBLIC WORKS LUNCHROOM
77 WEST HINTZ ROAD, WHEELING, IL
THURSDAY, MAY 23, 2019

1. Call to Order

President Horcher called the meeting to Order at 6:30 p.m.

2. Pledge of Allegiance led by President Horcher

3. Roll Call

President and Board of Trustees Roll Call led by Clerk Simpson

Present: President Horcher, Mary Krueger, Ray Lang, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

Plan Commission Roll Call led by Secretary Powers

Present: Chairman Johnson, Tatiana Blinova, Jeff Creech, Joe Kalis, Robert Yedinak

4. Changes to the Agenda - None

5. Citizen Concerns and Comments - None

6. Staff Reports - None

7. New Business - All Listed Items for Discussion and Possible Action

DISCUSSION RE: General Discussion between the Wheeling Village Board and the Wheeling Plan Commission

Manager Sfondilis outlined the discussion topic. Community Development Director Andrew Jennings described the group exercise, explained that the purpose of the exercise is related to the reports that go to the Board from the Plan Commission, and that the goal is to move towards a more standardized process.

Trustees and Commissioners were divided into four groups; three groups were composed of at least one member from each body. Each group was provided copies of a staff report describing a fictional special use petition. The assignment was to work in the small group, with everyone assuming the role of a Plan Commissioner preparing for a public hearing. The groups were asked to work as a team to fill out a worksheet with the following questions:

- What questions would you ask at the hearing?
- What information (if any) would you like to see? Why?
- What would your recommendation be? (Approve, Deny, Continue for more information)
- Other comments? Was anything that you were provided helpful? Confusing?

Two groups were provided a report in the typical format, with information commonly provided to the Plan Commission. Two groups were provided a reformatted report, intentionally omitting certain information regarding code requirements frequently contained in staff memos. The purpose of the exercise was to facilitate a discussion of the staff report.

The small groups met for 15 minutes to read the report and complete the worksheet.

President Horcher asked for a Motion to recess.

Motion by Mary Papantos, second by Mary Krueger that the meeting recess.

Motion carried by Voice Vote, all Ayes, the meeting recessed at 6:58 p.m.

[BREAK]

President Horcher asked for a Motion to reconvene the meeting.

Motion by Mary Papantos, second by Dave Vogel.

President and Board of Trustees Roll Call led by Clerk Simpson

Present: President Horcher, Mary Krueger, Ray Lang, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

Plan Commission Roll Call led by Secretary Powers

Present: Chairman Johnson, Tatiana Blinova, Jeff Creech, Joe Kalis, Steve Powers, Robert Yedinak

Final Resolution: Motion Approved, the meeting reconvened at 7:17 p.m

Group discussion regarding the exercise followed. Director Jennings noted that it was interesting that all groups decided they needed more information about the project. Director Jennings asked for feedback about different aspects of the exercise. Attorney Milluzzi clarified several points related to Village code and how it applies to the process.

President Horcher asked for Board Consensus to approve the new report format retaining Staff recommendations.

Final Resolution: Consensus Approved

Yes: Pat Horcher, Mary Krueger, Ray Lang, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

8. Official Communications - None

9. Executive Session - None

10. Adjournment

President Horcher asked for a Motion to adjourn.

Motion by Jim Ruffatto, second by Mary Krueger.

Motion carried by Voice Vote, all ayes, the meeting adjourned at 8:58 p.m.

Elaine E. Simpson, Village Clerk

Approved this 17th day of June 2019, by the President and Board of Trustees