



**MINUTES OF A REGULAR MEETING OF THE
WHEELING POLICE PENSION FUND BOARD OF TRUSTEES
APRIL 6, 2022**



A regular meeting of the Wheeling Police Pension Fund Board of Trustees was held on Wednesday, April 6, 2022 at 9:00 a.m. in the Wheeling Village Hall Scanlon Conference Room located at 2 Community Blvd, Wheeling, Illinois 60090, pursuant to notice.

CALL TO ORDER: Trustee Musolf called the meeting to order at 9:00 a.m.

ROLL CALL:

PRESENT: Trustees Troy Musolf, Michael Bieschke, Keith MacIsaac and John Connolly
ABSENT: Trustee Michael Kaplan
ALSO PRESENT: Attorney Jeff Goodloe, Puchalski Goodloe LLC; John Falduto and Ed Lavin, Sawyer Falduto Asset Management, LLC; Stephanie Bay, Jessica Foust and Lora Murphy, Lauterbach & Amen, LLP (L&A)

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *January 5, 2022 Regular Meeting:* The Board reviewed the January 6, 2022 regular meeting minutes. A motion was made by Trustee MacIsaac and seconded by Trustee Connolly approve the January 6, 2022 regular meeting minutes as written. Motion carried unanimously by voice vote.

NEW BUSINESS: *Review Preliminary Actuarial Valuation:* The Board reviewed the preliminary Actuarial Valuation prepared by L&A. The final report will be reviewed by the Board at the next regular meeting.

Ms. Bay left the meeting at 9:20 a.m.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report:* The Board reviewed the Monthly Financial Report for the two-month period ending February 28, 2022 prepared by L&A. As of February 28, 2022, the net position held in trust for pension benefits is \$67,249,360.86 for a change in position of (\$4,899,400.47). The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal. A motion was made by Trustee MacIsaac and seconded by Trustee Bieschke to accept the Monthly Financial Report as presented. Motion carried unanimously by voice vote.

Presentation and Approval of Bills and Additional Bills, if any: The Board reviewed the Vendor Check Report for the period December 1, 2021 through February 28, 2022 for total disbursements in the amount of \$208,640.24 and the Puchalski Goodloe LLC invoice #0000127 in the amount of \$2,261.79 for the quarterly retainer fee and miscellaneous legal services. A motion was made by Trustee MacIsaac seconded by Trustee Connolly to approve the disbursements shown on the Vendor Check Report in the amount of \$208,640.24 and the additional bill as presented. Motion carried by roll call vote.

AYES: Trustees Musolf, Bieschke, Connolly and MacIsaac
NAYS: None
ABSENT: Trustee Kaplan

Illinois Department of Insurance Compliance Fee: The Board noted that the Illinois Department of Insurance Compliance Fee invoice will be issued. A motion was made by Trustee Connolly and seconded by Trustee Bieschke to approve payment of the IDOI Compliance Fee in an amount not to exceed \$8,000, upon receipt of the invoice. Motion carried by roll call vote.

AYES: Trustees Musolf, Bieschke, Connolly and MacIsaac
NAYS: None
ABSENT: Trustee Kaplan

INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC: *Quarterly Investment Performance Report:* Mr. Falduto presented the Quarterly Investment Performance Report for the period ending March 31, 2022. As of March 31, 2022, the first quarter net return is (6.4%) versus the first quarter account benchmark of (5.3%). The investment return for the quarter is (\$4,627,929) for an ending market value of \$67,986,766. The current asset allocation is as follows: fixed income at 37.5%, equities at 61.7% and cash equivalents at 0.8%. Mr. Lavin reviewed the Market Commentary, Equity and Fixed Income Portfolios, Credit Rating Report and Transaction Ledger Report with the Board. A motion was made by Trustee MacIsaac and seconded by Trustee Connolly to accept the Quarterly Investment Performance Report as presented. Motion carried unanimously by voice vote.

Review/Update Investment Policy: The Board discussed the Investment Policy and determined that no changes are required at this time.

Consolidation Related Matters: Sawyer Falduto Asset Management, LLC had no additional consolidation related matters to discuss.

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* The Board noted that L&A mailed Affidavits of Continued Eligibility to all pensioners with the December payroll cycle and a due date of January 31, 2022. L&A issued second requests to outstanding pensioners and to date, three affidavits remain outstanding. L&A will mail a third request affidavit to the outstanding pensioners and a status update will be provided at the next regular meeting.

Statements of Economic Interest: The Board was reminded that the Statements of Economic Interest are due by May 1, 2022.

TRUSTEE TRAINING UPDATES: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registrations or reimbursable expenses presented for approval.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Withdrawal from the Fund/Separation of Service – Ryan Anderson:* The Board noted that Ryan Anderson separated service from the Wheeling Police Department and his last day worked was January 15, 2022. A contribution refund request has not been submitted at this time. Updates will be provided as they become available.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: There were no applications for retirement or disability benefits.

OLD BUSINESS: *Securities Class Action Recovery:* The Board discussed Securities Class Action Recovery services and determined that this matter will be tabled until post consolidation of the Fund's assets.

Fiduciary Responsibility & Cybersecurity: The Board noted that currently there are no providers offering cyber security coverage. No further action is needed.

Discussion/Possible Action – Interim Cash Management Policy: The Board noted that this matter will be tabled until the next scheduled meeting.

Discussion/Possible Action – Cash Reserve Balance: The Board noted that this matter will be tabled until the next scheduled meeting.

NEW BUSINESS (CONTINUED): The Board discussed the transfer of assets and the proposed May 2, 2022 transfer date and discussed requesting a later transfer date from IPOPIF. A motion was made by Trustee Musolf and seconded by Trustee Connolly to authorize Attorney Goodloe to send correspondence to IPOPIF requesting a later transfer date. Motion carried by roll call vote.

AYES: Trustees Musolf, Bieschke, Connolly and MacIsaac

NAYS: None

ABSENT: Trustee Kaplan

Discussion/Possible Action – State Street Enterprise Cash Flow Module (eCFM) Paperwork and Resolution Establishing an Additional Representative for the eCFM: The Board noted that this matter will be tabled until the next scheduled meeting.

Discussion/Possible Action – Additional IPOPIF Requests Pertaining to Consolidation: There were no additional IPOPIF requests pertaining to consolidation presented.

Review/Possibly Approve Portability – Sandro Palomares: The Board discussed Sandro Palomares' request to transfer creditable service of 9 years, 1 month, 19 days from the Wheeling Police Pension Fund to the Hampshire Police Pension Fund and that a contribution refund was not taken by Mr. Palomares from the Wheeling Police Pension Fund. The Board noted that the required transfer amount from the Wheeling Police Pension Fund to the Hampshire Police Pension Fund is \$260,666.96, as calculated by L&A. A motion was made by Trustee MacIsaac and seconded by Trustee Connolly to authorize L&A to issue payment in the amount of \$260,666.96 to the Hampshire Police Pension Fund for Sandro Palomares' transfer of creditable service as discussed. Motion carried by roll call vote.

AYES: Trustees Musolf, Bieschke, Connolly and MacIsaac

NAYS: None

ABSENT: Trustee Kaplan

IDOI Annual Statement: The Board noted that the IDOI Annual Statement is in process and the final report will be sent to the Board for review upon completion.

Review/Possibly Approve – Fiduciary Liability Insurance Renewal: The Board discussed the fiduciary liability insurance renewal with Arthur J. Gallagher & Co. through Hudson Insurance Company. A motion was made by Trustee MacIsaac and seconded by Trustee Musolf to approve payment of the fiduciary liability insurance renewal effective May 1, 2022 through May 1, 2023 in the amount of \$5,264. Motion carried by roll call vote

AYES: Trustees Musolf, Bieschke, Connolly and MacIsaac

NAYS: None

ABSENT: Trustee Kaplan

Certify Board Election Results – Active Member Position: L&A conducted an election for one of the active member positions on the Wheeling Police Pension Fund Board of Trustees. Troy Musolf ran unopposed and was reelected for a two-year term expiring May 14, 2024. A motion was made by Trustee Bieschke and seconded by Trustee Connolly to certify the active member election results. Motion carried by roll call vote.

AYES: Trustees Bieschke, Connolly and MacIsaac
NAYS: Trustee Musolf
ABSENT: Trustee Kaplan

ATTORNEY’S REPORT – PUCHALSKI GOODLOE LLC: *Update of Complaint of Administrative Review regarding Non-Duty Disability Pension – Stephen Hull:* Attorney Goodloe reviewed the briefing schedule for the complaint of administrative review regarding Stephen Hull’s non-duty disability application for pension benefits and noted that the Board’s response brief is due May 5, 2022, with the reply brief due May 19, 2022. The Judge is scheduled to issue a decision by June 3, 2022. If an argument date is needed, the Judge will schedule it at that time.

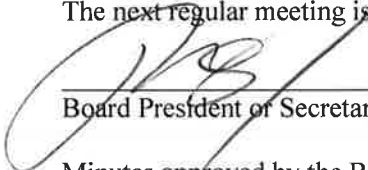
Annual Independent Medical Examination – Stephen Hull: Attorney Goodloe reported that correspondence was sent to Stephen Hull regarding his requirement to attend an annual independent medical examination (IME) and noted that Mr. Hull has returned the completed paperwork. The medical reports for the ongoing treatment that Mr. Hull is receiving has been received, with the exception of one report. Upon receipt of the outstanding report, the Board will select a physician for the IME and it will be scheduled. An update will be provided at the next regular meeting.

Legal Updates: Attorney Goodloe provided legislative updates pertaining to Article 3 Pension Funds; including recent court cases and decisions, as well as general pension matters including consolidation and transfer updates.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee MacIsaac and seconded by Trustee Bieschke to adjourn the meeting at 10:26 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, July 6, 2022 at 9:00 a.m.



Board President or Secretary

Minutes approved by the Board of Trustees on 07/06/2022

Minutes prepared by Lora Murphy, Pension Services Administrator, Lauterbach & Amen, LLP



**MINUTES OF A SPECIAL MEETING OF THE
WHEELING POLICE PENSION FUND BOARD OF TRUSTEES
MAY 23, 2022**



A special meeting of the Wheeling Police Pension Fund Board of Trustees was held on Monday, May 23, 2022 at 9:00 a.m. in the Wheeling Village Hall Scanlon Conference Room located at 2 Community Blvd, Wheeling, Illinois 60090, pursuant to notice.

CALL TO ORDER: Trustee Musolf called the meeting to order at 9:11 a.m.

ROLL CALL:

PRESENT: Trustees Troy Musolf, John Connolly, Michael Kaplan and Keith MacIsaac
ABSENT: Trustee Michael Bieschke
ALSO PRESENT: Attorney Jeff Goodloe, Puchalski Goodloe LLC; John Falduto, Sawyer Falduto Asset Management, LLC; Lainie Grabowski, Lauterbach & Amen, LLP (L&A)

PUBLIC COMMENT: There was no public comment.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Approve Regular Retirement Benefits – James Elwart, Christopher Kanches and Scott Laverd:* The Board reviewed the regular retirement benefit calculation for James Elwart prepared by L&A. Sergeant Elwart had an entry date of September 10, 1995, retirement date of May 4, 2022, effective date of pension of May 5, 2022, 50 years of age at date of retirement, 26 years of creditable service, applicable salary of \$131,408, applicable pension percentage of 65%, amount of originally granted monthly pension of \$7,117.93 and amount of originally granted annual pension of \$85,415.16. A motion was made by Trustee Connolly and seconded by Trustee MacIsaac to approve James Elwart’s regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Musolf, Connolly, Kaplan and MacIsaac
NAYS: None
ABSENT: Trustee Bieschke

The Board reviewed the regular retirement benefit calculation for Christopher Kanches prepared by L&A. Patrol Officer Kanches had an entry date of December 13, 1999, retirement date of May 2, 2022, effective date of pension of May 3, 2022, 50 years of age at date of retirement, 22 years of creditable service, applicable salary of \$110,731, applicable pension percentage of 55%, amount of originally granted monthly pension of \$5,075.17 and amount of originally granted annual pension of \$60,902.04. A motion was made by Trustee MacIsaac and seconded by Trustee Connolly to approve Christopher Kanches’ regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Musolf, Connolly, Kaplan and MacIsaac
NAYS: None
ABSENT: Trustee Bieschke

The Board reviewed the regular retirement benefit calculation for Scott Laverd prepared by L&A. Officer Laverd had an entry date of September 29, 2000, retirement date of May 2, 2022, effective date of pension of May 3, 2022, 58 years of age at date of retirement, 21 years of creditable service, applicable salary of \$110,731, applicable pension percentage of 52.50%, amount of originally granted monthly pension of \$4,844.48 and amount of originally granted annual pension of \$58,133.76. A motion was made by Trustee MacIsaac and seconded by Trustee Connolly to approve Scott Laverd’s regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Musolf, Connolly, Kaplan and MacIsaac
NAYS: None
ABSENT: Trustee Bieschke

Approve Decision & Order/Certificate of Payment – James Elwart, Christopher Kanches and Scott Laverd: The Board reviewed the Decision & Order/Certificate of Payments for James Elwart, Christopher Kanches and Scott Laverd's retirement benefits prepared by PGM. A motion was made by Trustee MacIsaac and seconded by Trustee Connolly to approve the Decision & Order/Certificates of Payment for James Elwart, Christopher Kanches and Scott Laverd as prepared. Motion carried by roll call vote.

AYES: Trustees Musolf, Connolly, Kaplan and MacIsaac
NAYS: None
ABSENT: Trustee Bieschke

Deceased Pensioner – Michael Haeger: The Board noted that pensioner Michael Haeger passed away on May 11, 2022. It was noted that Chief Haeger was awarded a non-duty disability benefit, with an effective date of pension of December 28, 1997.

Per the recent passing of P.A. 102-811 on May 13, 2022, Mr. Haeger's surviving spouse, Nancy Conley, may possibly be entitled to a surviving spouse benefit for up to 15 years. Under the new law the qualifications would be as follows; they would have to have been married for at least 5 years prior to the pensioner's death and the surviving spouse would have to be at least 62 years of age, which both qualifications have been attained, however there is legislation/statute that may conflict with this. Attorney Goodloe noted he will do further research on the P.A. 102-811 and review the statute/cases on behalf of the Fund and present an analysis to the Board. The Board also discussed that Ms. Conley noted that Mr. Haeger may have a disabled dependent, however no documentation or confirmation has been received by the Fund. A motion was made by Trustee MacIsaac and seconded by Trustee Musolf to table this matter until the next regular meeting. Motion carried by roll call vote.

AYES: Trustees Musolf, Connolly, Kaplan and MacIsaac
NAYS: None
ABSENT: Trustee Bieschke

IPOPIF: *Discussion/Possible Action – Interim Cash Management Policy/Guidelines:* Attorney Goodloe informed the Board of the recent developments in the consolidation lawsuit and noted that the revised ruling date is scheduled on May 25, 2022. Attorney Goodloe discussed transfer date options with the Board, in the event the Court rules the consolidation as being constitutional, and recommended the Board submit Exhibits A and B to IPOPIF prior to June 30, 2022 to comply with statute.

The Board reviewed the cash analysis projection and the cash analysis report for the twelve month period ending March 31, 2022 prepared by L&A. A motion was made by Trustee Kaplan and seconded by Trustee Connolly to direct Sawyer Falduto Asset Management, LLC to maintain \$1,700,000 in cash, by the freeze date prior to consolidation, to be retained in the Schwab Money Market account for the purpose of remitting pension benefits and administrative expenses. Motion carried by roll call vote.

AYES: Trustees Musolf, Connolly, Kaplan and MacIsaac
NAYS: None
ABSENT: Trustee Bieschke

Discussion/Possible Action – Cash Reserve Balance: This matter was not discussed.

Discussion/Possible Action – State Street Enterprise Cash Flow Module (eCFM) Set Up Form and Resolution Establishing an Additional Representative for the eCFM: The Board reviewed the Resolution prepared by Attorney Goodloe, appointing an additional authorizing representative (L&A Representative Susan Hill), for the eCFM and My State Street.com application. A motion was made by Trustee Connolly and seconded by Trustee MacIsaac to adopt the Resolution and to designate

Trustees Musolf, Kaplan and L&A Representative Susan Hill as users, to be maintained on file with Attorney Goodloe until a Court decision is reached in the consolidation lawsuit. Motion carried by roll call vote.

AYES: Trustees Musolf, Connolly, Kaplan and MacIsaac
NAYS: None
ABSENT: Trustee Bieschke

Attorney Goodloe noted that he will submit the IPOPIF paperwork to the designated parties upon the Circuit Court ruling of the consolidation lawsuit as discussed previously in the meeting.

Discussion/Possible Action – Additional IPOPIF Requests Pertaining to Consolidation: There were no additional IPOPIF requests pertaining to consolidation presented.

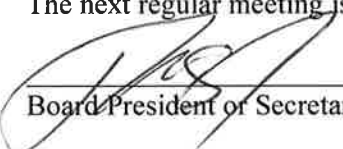
Pension Fund's Certified Asset List: The Board noted that IPOPIF will be providing the Fund with a Certified Asset List.

Letter of Direction to Current Custodian: The Board noted that IPOPIF will be providing the Fund with a Letter of Direction that will need to be provided to the Fund's current custodian, Charles Schwab, with the Certified Asset List.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Kaplan and seconded by Trustee MacIsaac to adjourn the meeting at 10:15 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, July 6, 2022 at 9:00 a.m.



Board President or Secretary

Minutes approved by the Board of Trustees on 07/06/2022

Minutes prepared by Lainie Grabowski, Pension Services Administrator, Lauterbach & Amen, LLP