

**MINUTES OF THE SPECIAL WORKSHOP MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF WHEELING
COOK AND LAKE COUNTIES, ILLINOIS 60090
BOARD ROOM, 2 COMMUNITY BOULEVARD
SATURDAY, NOVEMBER 12, 2016**

CALL TO ORDER Village President Dean Argiris called the Workshop meeting of the President and Board of Trustees to order at 8:35 a.m.

PLEDGE OF ALLEGIANCE President Argiris led those present in the pledge.

ROLL CALL FOR ATTENDANCE Village Clerk Elaine Simpson called the roll and the following Board members were present:

Dean Argiris	Ken Brady	Mary Krueger	Ray Lang
Joe Vito	Mary Papantos	Dave Vogel	

ALSO PRESENT:

Jon Sfondilis, Village Manager; Michael Mondschain, Finance Director; Brian Smith, Assistant Finance Director; Mike Marro, Accountant; Angela Peters, Financial Services Coordinator; Andrew Jennings, Community Development Director; Jon Tack, Village Engineer; Mark Janeck, Public Works Director; Shari Huizar, Human Services Director; John Melaniphy, Economic Development Director; Chuck Spratt, Superintendent of Fleet Services; Christine Bajor, Assistant Public Works Director; Jamie Dunne, Police Chief; Todd Wolff, Deputy Police Chief; Keith MacIsaac, Fire Chief; Dave Palmeri, Deputy Fire Chief; Mike Crotty, Assistant Village Manager; Lori Hazlewood, Superintendent/Streets & Forestry; Tami Warkusz, Community Development Coordinator.

DISCUSSION RE: Fiscal Year 2017 Proposed Budget for the Village of Wheeling

Village Manager Jon Sfondilis announced that the draft budget for fiscal year 2017 has a surplus and is a culmination of the last 7-8 years. This budget is a result of policy change, program revision, creation of additional revenue sources, staff reductions and financial restructuring. Manager Sfondilis mentioned that that the passing of the referendum for the IDOT constitutional amendment as well as the States continued push for reduction in LGDF may have an impact on our operating budget. Manager Sfondilis stated there are no new programs, no new major expenses and thanked Staff for their hard work on the budget and on a daily basis.

Manager Sfondilis summarized the order of business - Finance Director Mondschain will highlight the budget, review of individual department budgets, with Board Liaison comment, and then a review the Expanded Level Sheets (new items). Manager Sfondilis reminded everyone that the decisions made today impact our future; the meeting will close with a final tally on decisions made today.

President Argiris thanked Manager Sfondilis and all Staff for keeping the Village's financial stability in sight and the Board for believing in the Liaison program.

BUDGET OVERVIEW

Director of Finance Mondschain reviewed highlights of FY 2016 including Sales and Income Tax Revenue. Director Mondschain noted that the budget is balanced and we should be

finishing 2016 with a slight surplus estimated at \$197,351 resulting in an Ending Fund Balance of \$14,659,840.

Director Mondschain announced that we have very strong bond ratings (AA and AA+) and noted that we have not issued any new tax levy related debt in the last 7 years.

Director Mondschain reviewed the Proposed FY 2017 Budget and answered questions from the Board.

Trustee Krueger raised the subject of seeking grants for Village projects. Village Manager Sfondilis explained that the Village seeks grants for anything and everything we can get assistance with.

RECESS

President Argiris asked for a recess at 10:09 a.m. The meeting resumed at 10:25 a.m.

DEPARTMENT BUDGET REVIEW

Village Manager Sfondilis explained how the department budget review works.

President Argiris announced each Board Liaison and the departments they represent, not including Expanded Items.

Public Works

Trustee Vogel stated that Director Janeck and Public Works staff is doing an excellent job controlling expenses.

Senior and Human Services

Trustee Brady complemented Director Huizar on a job well done and noted that the department budget is down; Director Huizar thanked her Staff.

Fire Department

Trustee Krueger stated there are no Expanded Sheets for Fire this year and mentioned the need for increased staff once new construction moves to completion and future Fire building improvements. Director MacIsaac complemented Fire Staff on their service and dedication. President Argiris echoed the statement of Trustee Krueger regarding Fire Staff and that investing in equipment and training was the right thing to do. Manager Sfondilis clarified the details of Fire building renovations.

Finance Department

Trustee Papantos thanked the Finance Department for their dedication and stated that the budget is fairly flat. Trustee Papantos noted concern over the LGDF. Director Mondschain thanked Brian Smith and Angela Peters for their hard work compiling the Budget documents.

Police Department

Trustee Lang complemented the visibility of the Police Department at public events and noted that their excellent training keeps expenses down. Trustee Lang commended Chief Dunne on reallocating, restructuring and recalibrating within the department eliminated the need for requesting additional Staff at this time. Chief Dunne thanked the Board for the training they support, Police Staff for preparing the budget and noted that Public Works and Fire support their mission.

Community Development

Trustee Vito stated the budget is much the same as last year. Director Jennings thanks the other departments for working with them. There was discussion on having some staff hours for evening and weekend inspections using existing staff.

Economic Development & Administration

President Argiris spoke about gaining new business, retaining businesses and complimented the Economic Development Staff. Director Melaniphy endorsed President Argiris' statements; outlined recent activity related to Economic Development and thanked the Board.

Manager Sfondilis clarified that there was minimal change for the Administration budget. Trustee Krueger stated that she received a text from a resident about difficulty viewing presentations while watching at home. Manager Sfondilis clarified that the issue lies with the user's cable provider, but explained that if viewing on YouTube clarity is improved.

EXPANDED LEVEL SHEETS

Manager Sfondilis explained there are expanded level sheets which he has approved and they have already been included in the budget. If the Board concurs then there will be no changes to the bottom line. If the Board chooses to add an expanded level sheet which he did not approve, it will increase the bottom line of the budget.

President Argiris took a Consensus of the Board if they would like to approve the expanded level requests already included in the Budget (white sheets).

Yes: Trustees Brady, Krueger, Vito, Lang, Vogel, Papantos, & President Argiris
No:

Being that there were 7 affirmatives, a Consensus was approved.

EXPANDED LEVEL REQUESTS (NOT approved by VM)

SECURITY CAMERAS (PD)

Manager Sfondilis stated his support for this request. Chief Dunne gave details about the cameras.

A Consensus of the Board for approval of the expanded level sheet for Security Cameras failed.

ELECTRIC EMERGENCY VEHICLE (PD)

Manager Sfondilis clarified that this vehicle would be obtained and will be paid for by the Seizure Fund.

TRUCK-MOUNTED HIGH PRESSURE SEWER CLEANER (PW)

Manager Sfondilis explained that in FY 2017 funds will be available to pay for this equipment.

HOOK LIFT DUMP BODY (PW)

Manager Sfondilis confirmed the benefit and asked Director Janeck to describe the need.

President Argiris took a Consensus of the Board if they would like to approve the expanded level request for a Hook Lift Dump Body truck.

Yes: Trustees Brady, Krueger, Vito, Lang, Vogel, Papantos, & President Argiris
No:

Being that there were 7 affirmatives, a Consensus was approved.

VILLAGE HALL LANDSCAPE INSTALLATION (PW)

Manager Sfondilis explained the need for replacement of landscaping.

A Consensus of the Board for approval of the expanded level sheet for Village Hall Landscape Installation failed.

ADJOURNMENT

President Argiris asked for a motion to adjourn the meeting. A motion was made by Trustee Papantos and seconded by Trustee Lang.

On the roll call the vote was:

AYES: 7 – Trustees Vito, Lang, Vogel, Krueger, Papantos, Brady & President Argiris
NAYS: 0
ABSENT: 0

There being seven affirmative votes, the meeting adjourned.

ADJOURNMENT 12:25 p.m.

Elaine E. Simpson
Village Clerk

Approved this 5th day of December 2016 by the President and Board of Trustees.